

DRAFT MINUTES OF THE ANNUAL MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 18 May 2026 in the MEMORIAL HALL

3779. Attending. Cllr's Andy Burrow, David Atkinson, Alan Connor Andrew Hartley, Jonathan Kidd. Clerk, Louise Ash.

At the annual meeting council appoints its members for the new council year. The following appointments were made.

- Appointment of a Chair Person for this meeting
Andy Burrow was appointed
- Appointment of the Chair Person for 2026 -2027
Tony Obertelli was appointed
- Appointment of the Vice Chair Person for 2026-2027
Andy Burrow was appointed
- Sign off Acceptance of Office paperwork for these roles.
Cllr Obertelli will complete his paperwork at the next meeting, Cllr Burrow completed and signed the acceptance of office of Vice Chair
- Appointment of The Responsible Financial Officer
The Clerk was appointed
- Appointment of members to the Events Committee
Cllrs Obertelli and Kyle
- Appointment of a member to the Memorial Hall Committee
Cllr Atkinson
- Appointment of a member to the Newsletter Committee
Cllr Obertelli
- Appointment of members to the following working groups
 - Planning Applications
Cllrs Burrow, Hartley and Kyle
 - Woodland Management
Cllrs Connor and Atkinson
 - Cemetery
Cllrs Atkinson and Kidd
 - Budget
Cllrs Obertelli, Burrow and Kyle

3780. Apologies

Cllrs Obertelli and Kyle's apologies were accepted.

3781. Minutes.

The minutes of Monday 20 April 2026 were accepted as correct

3782. Public Participation

None attended.

3783. Reports

None given

3784. Declaration of Interests.

There were no pecuniary interests to declare.

3785. New Items to consider for May 2026

a. Correspondence distributed to councillors.

- A visit to the Hest Bank signal box, The Box on The Bay, has been arranged.
- A request for a donation to the new Police fund dealing with young people and antisocial behaviour was discussed and an amount of £100 was authorised.
- It was noted that there seems to be construction work taking place on the foreshore at the stables, no planning application has been lodged for this work.
- Purchase of Keep Britain Tidy 'Dog Poo Fairy' items was considered, as council have a stencil and chalk to carry out a similar campaign it is unnecessary to buy these.
- Letter from Lizzie Collinge MP regarding support for our efforts to have the drains on Manor Lane improvements done as soon as possible. She was met with the same message that the work is listed for completion but is not a priority and will be done when it is possible.

b. Price increase for Grass Maintenance.

A price increase from £796.52 to £832.36 per month plus VAT. An increase of 4.5% was authorised.

c. LALC Membership

Membership at £580.31 was authorised.

d. Football Club Counterpart Lease

Members will meet with the club officers to discuss and agree a way forward. A meeting will be held as soon as possible.

e. Planning appeal 26/00006/REF

Councillors Burrow and Hartley were authorised to rework the councils objection in time to meet the deadline.

A donation of £500 was authorised to be given to the Friends of Lapwing Fields to be used to lodge an objection put forward by a planning consultant they have engaged.

Items f, g, h, i, the Chair asked members to agree to postpone discussion until a meeting can be arranged where all council members are in attendance. No date was set for the meeting.

f. Review of Social Media practices for events

g. Review of Risk Assessments carried out at events

h. Review of the Volunteer Policy

i. Review of the Events Committee Terms of Reference

j. Replacement Basket Swing

Members debated the matter. It was broadly approved that the item should be replaced as soon as possible subject to the budget being identified.

It was agreed that quotes will be gathered; funding considered; then a final decision made.

k. Pump Track

Cllr Morley of BLS-PC will be invited to our next meeting to facilitate discussion and decision-making. A suitable joint statement will be written and released in the next week.

l. Defibrillator for Memorial Hall

The defibrillator will be fitted in a suitable location on Wednesday 20 May.

m. Memorial Hall noticeboards

One of the noticeboards has become too damaged to further repair. It will be removed in the coming weeks.

n. Planning Forum

Cllrs Kyle and Hartley will attend

o. Lancashire County Council Conference

The date of the was shared; 14 November 2026

p. Long term planning

An informal meeting of the working group was set for Monday 8 June at 10:00 am.

q. Newsletter

A financial update was shared, correct as at 18 May 2026, the newsletter has a credit balance of £371.13. **Noted.**

r. Zip Wire Maintenance

A third quote is required; so no decision to award the work was made.

s. Bowling Club – greenside advertising

A request to consider advertising in the bowling club for sponsors. The adverts would be on boards around the green. Councillors were in broad agreement that this can be approved but would like to see any plans drawn up for a better understanding of what is involved. Clerk will write to the club.

3786. Ongoing items – for updates on working group activities

Woodland Management	Cemetery
Repairs at The Rec and Zip Wire	Access matters
Pump Track	Boundary Signs
Memorial Hall	Bus Shelter Maintenance
Four Year Plan	

It was noted that the peacock land shelter is looking better after some painting, other matters were discussed elsewhere

3787. Year End & AGAR

The members authorised the chair to receive and sign off the following documents

- a) Approve the annual internal audit report for the year ended 31 March 2026
- b) Approve and sign the Annual Governance Statement 2025/26 (Section 1 of the Annual Return)
- c) Approve and sign the Accounting Statements 2025/26 (Section 2 of the Annual Return)
- d) To confirm the dates of the period for the exercise of public rights as: to be announced on 26 May 2026 with records available by appointment between Wednesday 3 June and Tuesday 14 July 2026.

3788. Planning Applications discussed. RESOLVED Comments be noted online by the Clerk via the Lancaster City Planning portal or direct email any objections to be made were noted. No Objections were made to the following;

37 Manor Road Slyne	Rear Extension
1 Manor Crescent Slyne	Rear Extension
4 Manor Lane	Extension with Balcony
2 Hatlex Drive	Side Extension, Front Extension, Balcony

Noted, those planning applications that have been notified as either approved or refused by Lancaster City Council since the last meeting.

18 Bryn Grove Slyne	Permitted
3 Rushley Mount Slyne	Permitted
67 Hest Bank Lane Slyne	Permitted
1 Hatlex Lane Slyne	Permitted

3789. Finance matters

It was noted that,

- i) Unity Trust Current Account £8,205.01 and Reserves 95 Day Account £50,162.88. Instant Access savings account £62,145.97.
- ii) To receive the monthly or quarterly accounts
- iii) To approve the following payments and receipts, including any retrospective items

Apr-26

Regular Payments	£	Receipts	£
Bank Charges	£7.00	Bank Interest	£82.68
Printing	£9.99	Bank Interest	£162.88
Mobile Phone	£6.25	Precept	£75,060.00
Salaries / Pensions	£0.00	MUGA bookings	£12.60
Eon Next (MUGA)	£51.21	Newsletter (pre school)	£200.00
Broadband	£44.45	Lune Valley Jr	
Easy Website	£36.96	Muga	£182.00
HMRC (Quarterly)	£1,033.56	Lan City Jrs Muga	£143.00
Rydal Comms	£66.92	Bank T/f's	
DC Garden	£500.00	Bank T/f	£60,000.00
Envirocare	£955.82		
Other payments			
Cllr Kyle (Safety Mirrors)	£59.98		
Stationary	£6.99		
Magnets	£6.99		

3790. Open Spaces it was noted that;

- The clerk inspected the play grounds, 05/5/2026, 12/5/2026
- Proludic Zip Slide – Cllrs Burrow and Connor, and Atkinson have organised the watering of the new turf, the group thanked them for their hard work.

3791. Biodiversity and Climate Matters. Funding is being sought for a tree planting day at the Rec.

3792. Parish Events A community litter picking date; of **28 May at 10:00 am**, meet outside Bold Coffee Shop. A quiz night is set for 20 June.

3793. Newsletter See item q above. The second edition of the newsletter has been distributed.

3794. Items for future agenda. A bench inside the Peacock Lane bus shelter. Accessibility at the Rec, signage at the Rec.

3795. Date and time of the next meeting 15 June 2026 at the Memorial Hall was agreed as at 7:00pm Cllr Connor has given his apologies for the next meeting

3796. Chair declared the meeting closed at 8:45 pm